



# Diamond Dental Software

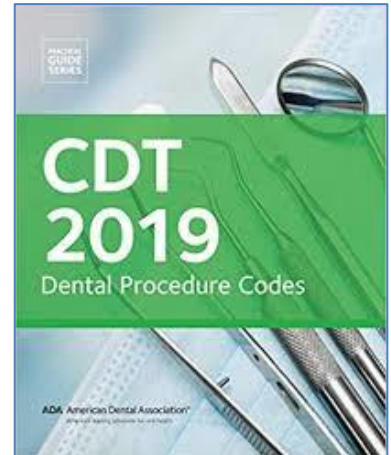


Our 34th Year!

*What's New in Version 5.3*

## New CDT 2019 Dental Procedure Codes

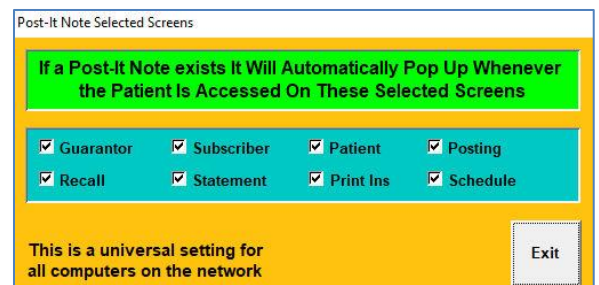
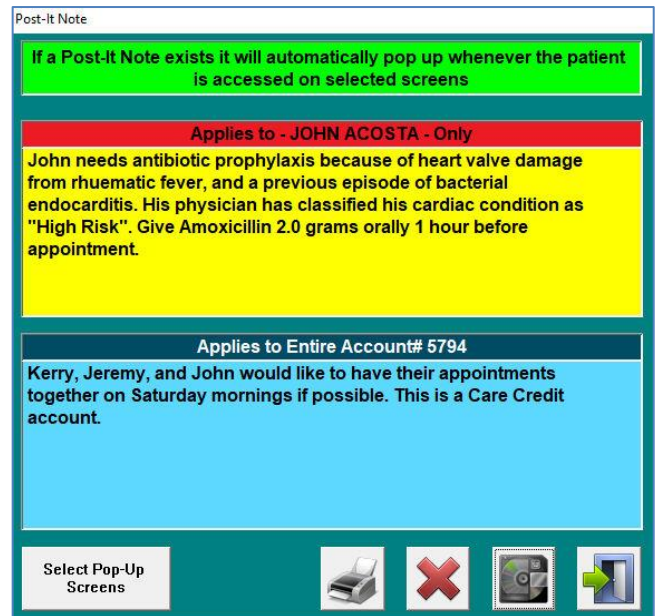
The American Dental Association has updated the dental procedure codes that you use with the new CDT (Current Dental Terminology) for 2019. Insurance carriers have already sent letters to dentists informing them that the new codes will be required for 2019. Diamond Dental version 5.3 contains an easy to run update wizard that will update your procedure file to the new CDT 2019 standard. This update is retroactive, so if you have missed some CDT updates from the past, those updates will also be included when you run the update wizard. It is important to keep your procedure file up to date so you can take advantage of the new procedures codes that have been introduced. It is equally important to prevent claim rejection by not continuing to submit claims containing procedure codes that have been deleted from the current CDT 2019 standard.



## New Post-It Notes

The Post-It Note feature has been a part of Diamond Dental since 2006. Essentially, if a Post-It Note is written for a patient, the Post-It Note screen will pop up whenever that patient is accessed. This will give you important information about the patient for which you want to be reminded. The original Post-It Note was limited to information about a specific patient in an account, but would not usually contain information that applied to the account as a whole. Also, the Post-It Note would only pop up if the Posting screen or the Appointment Setter screen was accessed. If these screens were not accessed the note would not be seen.

These issues have been addressed in the new Post-It Note module. Starting with Version 5.3, the Post-It Note screen displays two messages. The top (yellow) note applies to the particular patient that you have accessed. The bottom (blue) note applies to the account as a whole, not just the currently accessed patient. The Post-It Note will pop up if either of these notes contains text. In addition, the new Post-It Note module allows you to select which screens will display the Post-It Note pop up. Previously the "Posting" screen and the "Appointment Setter" screen were the only screens to display the pop up. Now, by clicking the new *Select Pop-Up Screens* button you can customize which screens will or will not pop up the Post-It Note.



# Customize *Patient Payment* on Billing Statement

Three new options appear on the User Defaults screen which allows you to customize the way *Patient Payments* appear on the Billing Statements that you send your patients. These three options are:

Option 1: This option will have a descriptor such as,

- Patient Payment Chk#12345
- Patient Payment (Credit Card)
- Patient Payment (Cash)
- Patient Payment (Care Credit) and etc.

Option 2: This option will display,

- Patient Payment – Thank You

Option 3: This option will simply say,

- Patient Payment

Use whichever choice satisfies your practice's needs.

Default Setter  
General Billing Insurance Posting External AutoSizer Emailer

Display Visa Info: Yes  
Auto Messages: Yes  
Running Totals: Yes  
Universal Message: Yes  
Include AMEX:   
Include Discover:   
Show "PENDING" on Statement for Claims Not Yet Paid:

Alternate wording on Statement for Amount Due Now (16 char max): Please Pay

Payment Printing Color...  
Black Red Green  
Blue Dark Blue Purple

Patient Payment Options  
 Patient Payment Chk#12345 (or Cash, Credit Card, etc.)  
 Patient Payment - Thank You  
 Patient Payment

Exit

# 'Left Message' Tag Added to Appointment Setter

When confirming appointments you have the option on the *Appointment Setter* screen to mark an appointment as "Confirmed" if you have actually contacted the patient and verified that they are coming in. However if you are calling (or texting) and do not actually reach the person but get their voice mail instead, you now have the option to mark that attempt as "Left Message". Leaving a message is not as desirable as a live confirmation, but it gives the office a better understanding of that patient's confirmation status. In addition the **Schedule Report** has been modified to generate a list of patients who have been marked with the "Left Message" tag to give the office an easy contact list for another attempt to get firm confirmations.

Appointment Setter

Current Patient:  Confirmed  Left Msg  Arrived  Standby  Medical Alert

Patient First: [A] Last Name: [Strawhacker] Patient Type: [Special] Patient Gender: [Male] Acc # [6154]

Home Phone: [213] 555-1048 Work Phone: [310] 555-3456 Cell Phone: [016] 555-9000

Appoint Date: 10/26/2016 Appoint Time: 9:50 AM Length of Appointment (minutes): 0

Appointment Notes: [Empty]

Medical Notes: [Empty]

General Notes: [Empty]

Buttons: Lab Cases Outstanding, Past Cancellations, Proposed Procedures, Print Route Slip, More Info, Copy, X, [Icon]

# Insurance Processing Using Office Name for Billing Entity Improved

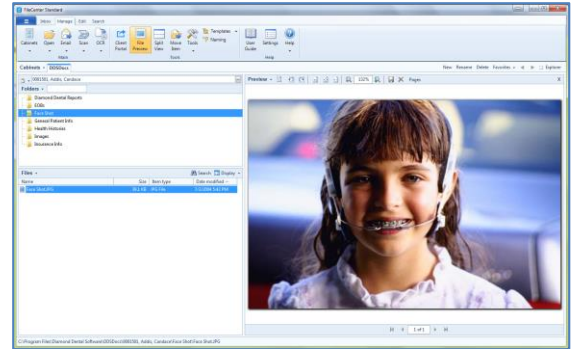
When creating paper or electronic insurance claims if you want your office name to display as the Billing Entity, you have had a problem. You would have a similar problem if you want a different address to display for the Billing Entity and the Treating Doctor. The problem was that the same name and address would display for both. To get around this problem you were required to create a fictitious doctor to be used as the Billing Doctor. This fictitious doctor would have the correct Office Name and Address that would be used on the Billing side of the claim form or eClaim. This was clumsy and you had to remember not to post using the fictitious doctor because it was not a real doctor. This issue has now been corrected in the latest version. Each doctor entry screen has fields for all these areas of the insurance claim and they display correctly.

# The Latest California Prescription Format is Now Included

This update is in accordance with the latest California format. Only California is affected by this modification.

# Go Paperless with Diamond's Integration with FileCenter

*FileCenter* from Lucion Technologies is a document scanning and file management program. Diamond Dental now directly integrates with FileCenter to make your office truly paperless. Each patient can have their own electronic chart that stores digital documents and images for that patient. Our integration with FileCenter essentially makes FileCenter part of Diamond Dental and will greatly enhance Diamond's functionality. The integration also works with entries from Diamond's Phone Book. Besides scanning, you can also export (as a PDF) any Diamond Dental report directly into a patient's electronic chart. This allows you to directly store such items as ledgers, time payment contracts, treatment plans, insurance claims, or any other printout that Diamond Dental generates. Diamond Dental will also integrate with any Windows program such as Microsoft Word, Excel, or your Logitech webcam software. For example, while at the Posting screen for a patient, Diamond Dental can launch your webcam software, allowing you to take a picture of the patient and then have it directly stored into that patient's electronic chart. All this without leaving Diamond Dental. FileCenter is very reasonably priced and special pricing is available for Diamond Dental users.



## ICD-10 Processing for Paper and eClaims

Diamond Dental now processes insurance claims that require ICD-10 entries. This feature works for both electronic claims and paper claims. Some State Medicaid Programs and some commercial insurance carriers are requiring diagnostic codes in dental claims submission, and the list will probably grow over time. ICD-10 is the *International Classification of Disease*. When ICD-10 codes are required the dentist must report an appropriate ICD diagnostic code along with the correct CDT code for the service performed.



## Create PDF Documents from Any Diamond Dental Report

Now any Diamond Dental Report can be saved as a PDF document. PDF (Portable Document Format) is a universal file format that can be viewed from any computer operating system. As you know, every Diamond Dental Report screen contains a "Print" button to print the report to your printer. Now you will also see a "PDF" button. This will allow you to save the report as a PDF file to any drive, folder, or memory stick on your computer. After the report is saved it will open in Adobe Reader for your inspection. Adobe Reader is a free download from Adobe and is probably already on your computer. You will see that the PDF document will look on screen exactly like the Diamond Dental report appears on paper. The PDF document can be multi-paged and it's searchable. Adobe Reader has a search function where you can enter any string of text characters and you will be brought right to that page in your document with those characters highlighted. PDF documents are the preferred format for attaching to emails as well.



# Prescription Report

The Prescription Report will list all the patients and their prescriptions like the sample report seen to the right. The report is further enhanced by several report filters that allow you to control the print-out. The Prescription Report filters include the following: *Prescription Date Range; Limit by One or More Specific Drugs; Limit by One or More Prescribing Doctors; Narcotic Prescriptions Only.* Several Ascending and Descending Sorting Options also are available.

Prescription Report									
4/2/2016									
Alphabetic Range From J To J									
Patient Name	Acct	Rx Date	Rx Drug Name	Disp	Sig (let it be labeled)	Refill	DDS	Narc	
Jackowski, Tony	1280	1/19/2005	Amoxicillin 250 mg	30 tabs	2 stat 1 qid until gone	No	WT	N	
Jackowski, Tony	1280	1/27/2005	Vicodin	10 tabs	1 Q 6-8 H prn pain	No	WT	Y	
Jaffer, Philip	1078	4/6/2004	Amoxicillin 250 mg	10 TABS	2 stat 1 qid until gone	No	WT	N	
Jestes, Leslie J	3189	8/26/2005	Amoxicillin 500 mg	8	Take 1 tablet 3 times a day until gon	1	WT	N	
Johnson, Patricia A	4506	10/4/2006	Vicodin	6 tabs	1 Q 6-8 H prn pain	1	WT	Y	
Jones, Candace D	6326	9/20/2007	Peridex/Perioguard	1	Use as directed	4	WT	N	
Jones, Madeline	1369	12/27/2007	Vicodin	8	1 Q 6-8 H prn pain	1	WT	Y	
Jordon, Nicole	2191	5/26/2005	Amoxicillin 250 mg	30	2 stat 1 qid until gone	1	WT	N	
Jordon, Nicole	2191	5/26/2005	Vicodin	8	1 Q 6-8 H prn pain	No	WT	Y	
Total Patients:	9								

## Hide Patient Last Name and Account # from Schedule for HIPAA Compliance

The Appointment Scheduler now allows you to hide patient last names and or account numbers from the appointment scheduler screen in order to follow HIPAA rules. If you choose to use this feature the patient's name will only show the first name and the first letter of the last name.

## Rx Writer Accessible Even when Account Locked by Another User

The doctor can now use the Prescription Writer while other users have the account locked.

## Email Report

The *Patient Report* has a new option called "Email Filter". With this you can limit the report to only those patients who have an email address entered, or you can limit the report to only those patients who do not have an email address entered. The *Patient Report* now also displays the patient's email address.



## Hygienist Column Added to Posting Screen

In previous versions the Posting screen which, displays the posted procedures, only showed the doctor who performed the procedure. However, there was no indication if it was a hygienist who performed the procedure. You actually had to click on the procedure to bring up the Charge Entry screen to see if a hygienist did the procedure. We have now added a Hygiene column to the Posting screen to allow you to quickly check if a hygienist performed the procedure and specifically which hygienist.

## Print Recall Even if Recall is Not Set

You may have hundreds of patients who are not actually set in Diamond Dental's recall system, however; you may want to send them recall announcements anyway. Setting recall for hundreds of patients to get them into the recall system in order to generate recall for them would be very time consuming. This new feature will allow you to generate recall postcards, recall email, or any of the other recall printing options of the recall system by basing patient qualification on their Last Visit Date. Setting them on recall is Not Required! So if you want to generate recalls for patients who have not had a visit within the last year, or the last two years, or whatever date range you wish, this is now possible.

# Compatible with Windows 10, 8.1, 8, 7, Vista, XP

The latest version of Diamond Dental will operate under ALL Microsoft Windows versions including the new Windows 10 operating system. It also operates with XP, Vista, Windows 7, 8, and 8.1. Earlier Diamond Dental versions did NOT work with all versions of Windows.

## Electronic Prescriptions

Electronic prescriptions (ePrescriptions) have become popular in recent years and some states (such as New York) have passed laws requiring doctors and dentists to use electronic prescriptions exclusively. While Diamond Dental does not transmit ePrescriptions directly, it does provide tools that will greatly facilitate your use of ePrescriptions.



MDToolBox



Allscripts

## Full Week Appointment Scheduler

Diamond Dental's new *Full Week* Appointment Scheduler displays an entire week in one view. That is 12 hours from top to bottom and 7 days across (or show up to 7 providers side by side). This is an 80% increase in viewing area compared to our standard scheduler. Also included is a high resolution 3 column version showing the same 12 hour view from top to bottom but with 3 wide columns from left to right. The previous three and five column low resolution appointment schedulers are still part of the program and you can easily switch between them. The new appointment schedulers require a minimum screen resolution of 1600 x 900 pixels, however 1680 x 1050 (or greater) is suggested. If you are on a network where some computers have low resolution monitors, those computers can continue to use the low resolution schedulers while the other computers use the new high resolution schedulers.

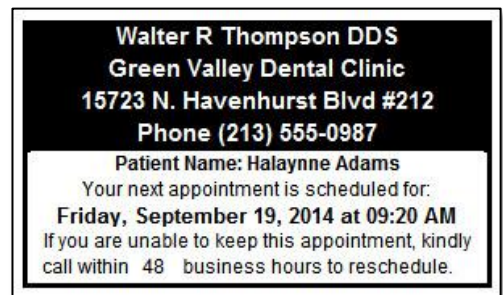


## Now Bridge to Two Digital X-ray Programs

For many years Diamond Dental has allowed its users to bridge to selected digital X-ray programs. However, this bridge was limited to only one X-ray program. This did not meet the needs of many of our users who needed to bridge to more than one X-ray software. For example, many users have a Panorex that uses one software, and a regular digital X-ray system that uses another. Users were forced to choose which one they wanted to bridge to. We have now added to ability to bridge to two digital X-ray softwares, and with the added compatibility of Data Grabber (discussed above), running your alternate X-ray software as an unlinked "stand-alone" program will be a thing of the past.

## Appointment Cards from Your Label Printer

Now it's easy to hand your patients appointment cards as they leave your office. This new feature will print an appointment card (like the sample shown on the right) from a Dymo LabelWriter printer. Just keep your Dymo printer loaded with Dymo Appointment Card rolls (#30374). These are not labels but non-adhesive 2" x 3.5" card-stock cards on a continuous roll. They will conveniently fit into your patient's wallet. Since they are thermal, there is no ink to dry and will not smear. If you have the Dymo LabelWriter Twin Turbo, you can keep Address labels on one side and Appointment Cards on the other.



## New Relaxed Record Locking Makes It More Convenient for Multiple Users

If you have used Diamond Dental on a network you are aware that if one user has opened an account, other users are totally locked out of that account until the first user exits. The record lock applies to all the patients in the locked account, not just the patient who is currently being accessed. Version 5.3 has relaxed this strict record locking routine. When accessing a locked account, instead of being blocked, you are now simply warned that the account is locked, but you are allowed access into the account. You can browse through all the screens of the account for viewing purposes. You can also perform some very important functions. In previous versions, if you accessed an account to write Treatment Notes on a patient, you locked all other users out of that account until you have completed the Treatment Notes and exited the account. The same was true if you integrated your digital x-ray program through Diamond Dental. While you are taking x-rays you are blocking other users from accessing any patient in that account, and x-rays can take awhile to complete. The same can be said for using the Clinical or Perio Charting programs. In Version 5.3 X-Rays, Treatment Notes, and Charting no longer block other users from accessing an account. You are free to go into the locked account and perform these functions. In addition, several other screen features are operable including the ledger and statement printing functions and patient emailing.

## Full CDT Descriptions and Explanations

Diamond Dental now integrates the full procedure code descriptions along with their associated explanation narrative, directly from the CDT 2019 code book from the American Dental Association. This is the dental code "Bible" that insurance carriers use, and it is to your advantage to see the procedure code descriptions that the insurance carriers see. Procedure Code explanations can be very helpful and can be anywhere in length from a short sentence to several paragraphs. Diamond Dental will display each explanation in its entirety. In all previous versions of Diamond Dental, the procedure code descriptions you see pop up when you post procedures or print insurance forms is not the actual CDT procedure code description. Instead it is a 30 character abbreviation of the description we developed. It is thirty characters because that is about all the space that we were allowed for printing descriptions on dental claim forms

Date	Th	Surr	Code	Description	St	Fee
9/4/2012			D0210	X-Rays- Complete Series	D	135.00
9/4/2012			D0120	Periodic Oral Evaluation	D	36.00

throughout the years. Thirty characters for a description is sufficient for many procedures, but it is definitely vague and misleading for many other procedures. You will now automatically see the full code descriptions and explanations directly from the CDT 2019 Code book every time you post a procedure. The new Charge Entry screen has been designed for easier use with keyboard or mouse. As procedures are selected their full CDT description is displayed along with the CDT explanation. Tooth number and surface may be typed in or use the always in view tooth charge and surface chart for quick selection with a mouse.